

Confidential (when completed)
Submit completed form to infosec@rit.edu
Attach additional pages as needed.



RIT Information Security Office
Ross 10-A201
585-475-4123 (p)
585-475-7920 (f)

EXCEPTION REQUEST FORM

Requestor's Name:

Date:

Requestor's Phone Number:

Requestor's Email Address:

Standard for which an exception is being requested:

Brief description justifying the request, including organizations that would benefit from the exception:

Risk analysis, including organizations that might be put at risk by the exception:

Risk Weighting

Choose Risk Weight

Compensating procedures to mitigate (manage) risk:

The organizations responsible for implementing the exception:

Technical description of the situation after receiving the exception:

Anticipated duration (length of time) for the exception:

Information Trustee (Divisional VP or Dean) Approval

Information Security Officer Approval (The exception is not approved until signed by the Information Security Officer.)

Date for Review of Exception

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Additional Information: