



Desktop and Portable Computer Standard Security Checklist for End-Users

Computer identification and location:

Completed by (please print): _____

Date: _____

Signature: _____

Next scheduled review date: _____

Manager's signature: _____

Date: _____

All computers that connect to the RIT network require the following:	(5.1)	Initials
1. Anti-virus software with updated signatures has been installed and enabled.	(5.1.1)	
2. All operating system and application security patches are up to date.	(5.1.2)	
3. Hardware or software that provides memory protection is enabled.	(5.1.3)	
4. A personal firewall, software or hardware, is installed and enabled.	(5.1.4)	
5. Anti-spyware is installed, enabled, and up-to-date.	(5.1.5)	
6. Is this an RIT-owned or leased laptop? (Y/N) _____ If No , skip to number 11.	(5.2.1)	
7. Have you confirmed with your systems administrator that the laptop has whole-disk encryption properly installed and enabled, and that no user-configurable settings are interfering with the software?	(5.2.1)	
8. The encryption software and its policies are being managed by centralized ISO-approved security personnel.	(5.2.1.3)	
9. Laptop is set to hibernate, rather than standby, when inactive for more than 30 minutes.	(5.2.1.2.1)	
10. The encryption software and its policies are controlled by centralized ISO-approved security personnel.	(5.2.1.3)	
11. Is this an RIT-owned or leased desktop computer? (Y/N) _____ If No , you may skip the remaining items on this checklist.		
12. Anti-phishing controls have been installed and enabled.	(5.2.3.1)	
13. Users are aware that they must not leave their computer unattended without logging off or locking the computer first.	(5.2.4.1)	
14. Are administrator privileges being used on this computer? (Y/N) _____ If Yes , who is the dean or VP that has authorized the privileges? _____	(5.2.5.1)	
15. Have you confirmed with your systems administrator that an ISO-approved Host Intrusion Prevention System is installed and enabled on your machine?	(5.2.6.1)	

RIT Information Security
infosec@rit.edu
<http://security.rit.edu>